

# NORTH MAC COMMUNITY UNIT SCHOOL DISTRICT NO. 34

525 N. Third Street, Girard, IL 62640 • Dr. Jay Goble, Superintendent

North Mac High School  
Mr. Rob Horn  
Phone: (217)965-4127  
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North Mac Middle School  
Mr. John Downs  
Phone: (217)627-2136  
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North Mac Intermediate  
Mr. John Downs  
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North Mac Elementary School  
Mrs. Michele Cimarossa  
Phone: (217)965-5424  
Fax: (217)965-4342

## COURSE APPROVAL REQUEST\*

This form should be completed, filed and approved with the Unit Office prior to the beginning of the course. Submission must be no later than fourteen (14) days prior to the beginning of the course.

Employee Name: \_\_\_\_\_

Course Name: \_\_\_\_\_

Course Number: \_\_\_\_\_

College/University: \_\_\_\_\_

Number of semester hours: \_\_\_\_\_

Term: \_\_\_\_\_ Fall \_\_\_\_\_ Spring \_\_\_\_\_ Summer

Year: \_\_\_\_\_ (e.g. 2021, 2022) Part of Degree Program: \_\_\_\_\_ Yes \_\_\_\_\_ No

Rationale for Course Approval:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

\*An official transcript must be received in the Unit Office by September 1 in order to be considered for education block credit.

\*\*\*\*\*Office Use\*\*\*\*\*

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Eligible for education block consideration: \_\_\_\_\_ Yes \_\_\_\_\_ No

**and/or**

Professional Development Hours only: \_\_\_\_\_ Yes \_\_\_\_\_ No